

Hazard Identification Sheet

The following information is intended to assist groups who are visiting the Captain Cook Birthplace Museum to put together their own risk assessments. It is important that groups put together their own assessment rather than copy ours, as visiting groups must consider all risks from their own point of view. Our risk assessments are usually written from the point of view of the museum staff and we don't consider things that may be important to a group visiting us (e.g. the journey to the museum or lunchtime arrangements.)

- There is a walk of about 5-10 minutes from Stewart Park car park up to the museum. The route passes by the animal enclosures and is along a disabled access road to the museum.
- The Captain Cook Birthplace Museum is open to the public. Groups should be aware that there might be other visitors in the museum during their visit.
- To prevent bottlenecking at the museum's entrance, it is recommended that groups of up to 30 pupils are taken into the museum's galleries at one time. Subsequent groups should go in at 10 minute intervals.
- A room with tables and chairs can be made available for school groups to have their lunch with advance booking. This room will not be open to the public.
- We request that any accompanying adults do not consume hot drinks in the rooms with the children, both during the workshops and at lunchtimes. The museum café are happy to serve hot drinks that can be consumed in the café area.
- All the electrical equipment in the museum has been PAT tested.
- The buildings fire alarms, fire extinguishers and emergency exit lights are checked on a weekly basis.
- Museum staff patrol the museum's galleries on a regular basis.
- The museum staff includes qualified first aiders.
- The museum is on three levels, and therefore there are many flights of stairs. Lifts are available to all levels.
- Museum workshops in the Discovery Centre include use of scissors, glue, paint and ink. Please contact the museum if you need further clarification about this for your individual school's needs.

- A guided tour may include tasting lemon juice. There may also be some object handling including feathers, and playing of traditional games such as cup and ball.
- The museums galleries are very hands on and interactive. We encourage children to touch certain exhibits including the archaeological stratigraphy exhibit which is on some stairs.
- The toilets in the building are open to the public.